

# Girls Incorporated® of Monroe County Volunteer Application

All potential volunteers are required to complete an application, which they will bring to their initial orientation. Volunteers are required to sign a volunteer contract that outlines expectations and commitment. Volunteers are also expected to attend ongoing training during their time at Girls Inc. Girls Inc. reserves the right to decline a volunteer applicant for any reason at any time.

## PERSONAL INFORMATION

Last Name	First Name	Middle Initial	
Birthdate ___ / ___ / ___		Ethnicity	
Full Address	City, State	Zip Code	
Home Phone ( )	Work Phone ( )	Cell Phone ( )	
Email address			
Current place of work/ school			
Emergency Contact	Relationship	Phone Number	Alternate Number

## VOLUNTEER INFORMATION

How did you learn about Girls Inc.?

<input type="checkbox"/> Volunteer Fair	<input type="checkbox"/> Current Volunteer	<input type="checkbox"/> Website
<input type="checkbox"/> Friend	<input type="checkbox"/> School	<input type="checkbox"/> Other _____

### Why do you want to volunteer at Girls Inc.?

(if you aren't sure, please check out our website at [www.girlsinc-monroe.org](http://www.girlsinc-monroe.org) to read about our mission and programs before answering this question)

## PREVIOUS VOLUNTEER /WORK EXPERIENCE

Please include information from your most current volunteer/ work experiences

Institution Name	Position Held	Dates

## TIME COMMITMENT/AVAILABILITY

	Monday	Tuesday	Wednesday	Thursday	Friday
3-6pm					
4-6pm					
Daytime (admin work)					
Anticipated length of commitment:	<input type="checkbox"/> More than one year <input type="checkbox"/> One year <input type="checkbox"/> One semester <input type="checkbox"/> Not sure				
Are you Available during the following times?	Summer Break <input type="checkbox"/> Yes <input type="checkbox"/> No		Holiday Breaks <input type="checkbox"/> Yes <input type="checkbox"/> No		

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# Girls Incorporated<sup>®</sup> of Monroe County

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### REFERENCES

(List two persons unrelated to you who can speak about your volunteer or work experience)

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone ( ) \_\_\_\_\_

### VOLUNTEER INTERESTS

What volunteer opportunities interest you at Girls Incorporated?

<u>Program Areas</u>	<u>Volunteer Role</u>	<u>Special Interests</u>	<u>Support Services</u>
<input type="checkbox"/> Community Service	<input type="checkbox"/> Program Faciliator (involves	Are there other areas in which	<input type="checkbox"/> Center Cleaning/Organization
<input type="checkbox"/> Math Tutoring	planning, leading, and evaluating	you would like to lead a one time	<input type="checkbox"/> Administrative Assistance
<input type="checkbox"/> Literacy Tutoring	a one hour program each week)	or ongoing program for our	<input type="checkbox"/> Special Events
<input type="checkbox"/> General Academic Tutoring		Members? (please list)	
<input type="checkbox"/> Sports and Fitness	<input type="checkbox"/> Program Assistant (involves		
<input type="checkbox"/> Teen Group Facilitation	assisting program facilitator and		
<input type="checkbox"/> Economic Literacy <sup>SM</sup>	facilitating group management)		
<input type="checkbox"/> Art Programming			
<input type="checkbox"/> Self-Defense and Safety	<input type="checkbox"/> Homework Help/ Free Time		
<input type="checkbox"/> Media Literacy <sup>TM</sup>	(involves tutoring and interacting		
<input type="checkbox"/> Health and Sexuality	with girls one on one and in small groups)		

Other Skills

<input type="checkbox"/> Carpentry	
<input type="checkbox"/> Maintenance	Do you have experience leading groups
<input type="checkbox"/> Data Base Management	of children or youth?
<input type="checkbox"/> Technical Assistance	
<input type="checkbox"/> Special Event Planning	Would you be comfortable leading a group?
<input type="checkbox"/> Fundraising/Grant Writing	
<input type="checkbox"/> Special Event Planning	

Please list hobbies, interests, club affiliations, previous volunteer or work experience that would contribute to your experience at Girls Inc.:

Volunteer Contract:

I, \_\_\_\_\_, commit to the following:

- \*Volunteering with Girls Inc. at least two hours per week for at least one semester or summer session.
- \*Coming in during my scheduled time unless I have contacted the On-Site Program Specialist (Lucy) by phone in case of illness or emergency.
- \* Working at all times to uphold the Girls Inc. mission through programming and through my interactions with girls while in the center.
- \* Giving my full energy and attention to the girls and my volunteer duties while at the center.
- \* Taking initiative to help out around the center (with cleaning, supervision of members, organization, etc...) and asking where I can be helpful.
- \* Communicating clearly with staff regarding my needs and experiences as a volunteer in order to help improve our program in the future.
- \* Acting as a positive role model to girls while at the center through my attitudes, speech, and actions.
- \* Advocating for girls and women in my community.

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_